



Pre-Bid Meeting Minutes

Subject	DA00701 – NCDOT Hatteras/Ocracoke Passenger Ferry Dock Replacements in Dare and Hyde Counties
TIP #:	FF-0001A
WBS Element:	50801.3.2, 16.71001
Meeting Date	May 29, 2026
Meeting Time	1:00 PM
Meeting Location	Hatteras Ferry Terminal – 59063 North Carolina Hwy 12, Hatteras, NC 27943 and Virtual

1. Welcome

- a. Christine Goins (Goins Sweitzer / Ferry Division) opened the meeting and informed attendees that the session was being recorded for the purpose of generating minutes.
- b. Attendance included both in-person participants at Hatteras and multiple virtual attendees.
- c. Christine shared the agenda and transitioned facilitation to John Abel.

2. Introductions

- a. John Abel (GFT / Ferry Division) facilitated introductions.
- b. Attendees included representatives from:
 - i. NCDOT Ferry Division
 - ii. Multiple consultants (GFT, Mott MacDonald, Goins Sweitzer)
 - iii. Multiple marine contractors and bidders
- c. Both returning bidders and new interested contractors were identified.

3. Project Overview

- a. Javier Quiros (Mott MacDonald) presented the project scope and design.
 - i. General Scope
 1. Replacement of two existing floating passenger docks:
 - a. Hatteras Site
 - b. Ocracoke Site
 2. New structures will consist of:
 - a. Fixed timber pile-supported piers
 - b. Composite decking
 - c. Fender piles with pneumatic rubber fenders

- ii. Dock Configuration
 - 1. Each dock includes four passenger boarding ramps (two winch-assisted electric and two manual)
 - 2. Landside access improvements include concrete transition ramps.
 - iii. Utilities
 - 1. Electrical:
 - a. Upgrades to existing panels (no new panels installed)
 - 2. Water:
 - a. Hatteras: existing water service relocated
 - b. Ocracoke: no water service provided
4. Key Changes from Previous Bid Advertisement
- a. Javier highlighted the primary revisions made to the project:
 - i. Dredging removed entirely; it previously included localized and basin dredging options.
 - ii. Railing simplified to standard tubular aluminum railing.
 - iii. Removal and disposal of unused ramp at South Dock has been removed from scope.
 - iv. Elements of prior addenda have been incorporated into revised plans.
 - b. These changes were made to reduce cost and improve the likelihood of project award.
5. Design Discussion / Questions
- a. Contractor question confirmed that no dredging is included in this solicitation
 - b. No additional technical design questions were raised during this portion.
6. Contract and Bidding Information
- a. Mark Winslow (NCDOT) presented the contract requirements.
 - i. General Information
 - 1. Contract Number: DA00701
 - 2. Bid Opening: June 17, 2026 at 2:00 PM
 - 3. Delivery Method: Electronic submission via Bid Express
 - 4. Project Location: Dare and Hyde Counties
 - ii. Bidding Requirements
 - 1. Contractors must:
 - a. Be listed on the Interested Parties list prior to bid
 - b. Submit bids electronically
 - 2. Bid Bond: Required
 - 3. Performance and Payment Bonds: Due within 14 days of bid opening
 - iii. Licensing
 - 1. Out-of-state contractors may bid without NC license but must obtain an NC license within 60-days of bid opening and prior to award.

7. Contract Details

a. Contract Time and Schedule

- i. Availability Date: October 1, 2026
- ii. Final Completion Date: March 20, 2027
- iii. Liquidated Damages: \$1,600 per calendar day

b. Operational Constraints

- i. Construction scheduled during passenger ferry off-season; motor vessel ferries will continue to operate.
- ii. Contractor must:
 1. Provide work schedule early in project
 2. Coordinate closely with ferry operations

c. Additional Restrictions

- i. No overnight work permitted
- ii. Interim damages include assessment of \$500/hour for impacts to ferry operations

8. Special Provisions and Requirements

a. Federal project requirements apply, including:

- i. Build America, Buy America
- ii. Federal wage rate provisions

b. Additional requirements:

- i. TWIC card required
- ii. Restrictions on drones/unmanned systems
- iii. Compliance with permit conditions
- iv. Updated timber specification included

c. DBE Goals: None assigned to this project

9. Coordination Considerations

a. Active ferry operations remain nearby during construction. Therefore, Contractors must:

- i. Coordinate closely with Ferry Division personnel
- ii. Notify staff of any activity impacting navigation or docking

b. Additional notes:

- i. Nearby Coast Guard presence
- ii. Separate paving project may occur concurrently

10. Questions and Clarifications

a. Sign-In Records

- i. Attendance sheets (in-person and virtual) will be posted online

b. Deadline for Questions

- i. All post-meeting questions must:
 1. Be submitted via email to Mark Winslow (mswinslow@ncdot.gov)
 2. Be received no later than 7 days prior to bid opening

c. Bid Date Clarification

- i. A discrepancy was identified between agenda and advertisement documents; confirmed official bid opening date is June 17, 2026 at 2:00pm.
- ii. Proposal cover and official advertisement govern.

11. Closing Remarks

- a. NCDOT representatives thanked attendees for their participation.
- b. Emphasis placed on:
 - i. Submitting questions through official channels
 - ii. Ensuring all bidders receive consistent information
- c. Project described as:
 - i. Long-needed improvement
 - ii. Priority for Ferry Division operations

12. Adjournment

- a. No further questions raised.
- b. Meeting concluded with appreciation to all participants.